

STATE OF MINNESOTA



TIM WALZ
GOVERNOR

NOTICE OF APPOINTMENT

Mary Frances Clardy

RECEIVED

JUL 25 2019

8830 Branson Drive
Inver Grove Heights, MN 55076
County of Dakota
Congressional District 2

President of the Senate

Because of the special trust and confidence I have in your integrity, judgment, and ability, I have appointed and commissioned you to have and to hold the office of:

CLASSROOM TEACHER REPRESENTATIVE

MINNESOTA BOARD OF SCHOOL ADMINISTRATORS

Effective: July 3, 2019

Term Expires: January 2, 2023

This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled by me or other lawful authority or by any law of this State.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Minnesota to be affixed at the State Capitol in the City of Saint Paul, June 28, 2019.



Handwritten signature of Tim Walz in black ink.

Governor

Handwritten signature of Steve Pinn in black ink.

Secretary of State

Replacing: Virginia Mancini

To Whom It May Concern:

It is with a great deal of excitement that I hereby submit my application for the position of Classroom Teacher Representative to the Board of School Administrators. If selected, this would represent the next step in my quest to have a greater impact in helping to affect change in underperforming schools and accelerating Minnesota's standing in the nation.

I have had the opportunity to be actively engaged with reading, interpreting and understanding much of the statute that is covered under Chapter 122A. In addition, I am aware of the time commitment necessary to be prepared and serve in this capacity because of being a former member of the Board of Teaching and an engaged community member.

Becoming Classroom Teacher Representative to Board of School Administrators would afford me the opportunity to continue to hone policy skills that would equip me for helping the state to continue to address Every Student Succeeds Act (ESSA) plan.

If you should have any questions regarding my application, please do not hesitate to contact me.

Very truly yours,

Mary Frances Clardy

RECEIVED

JUL 25 2019

President of the Senate

MARY FRANCES CLARDY

8830 BRANSON DRIVE • INVER GROVE HEIGHTS, MN 55076
612-408-5449 • EMAIL: maryfrancesclardy@gmail.com

SUMMARY

Multi-faceted educator with progressive and successful experiences in developing skills to enhance student achievement in underperforming urban school settings and the coaching and mentoring of teachers, particularly in the area of developing literacy skills. Provides strong leadership, develops teams that produce consistently superior performance. Recognized for ability to identify intervention opportunities and to design effective strategies to address them utilizing existing resource. Focused with highly defined interpersonal, communication and problem-solving skills.

ACCOMPLISHMENTS

- former gubernatorial appointee to Minnesota Board of Teaching Classroom-Teacher member
- former Member Minnesota Department of Education Teacher Equity Steering Committee
- former Member Minnesota Department of Education Teacher Equity Stakeholder Advisory Group
- former Commission on Civil Rights-City of Minneapolis, Civil Rights Commissioner
- former Minnesota State University-Mankato Alumni Association Board of Director, President
- Developed in-classroom instructional tools/curriculums with teachers at grade levels K-6.
- Developed and provide on-site workshops and professional development training using specific measurable attainable result-oriented and time bound (SMART) Goals for data driven instruction.

EDUCATION AND LICENSURE

Master of Education in Curriculum and Instruction: Reading with an Emphasis in Elementary Education, Grand Canyon University (2014).

Bachelor of Arts, Majored in Psychology, Minnesota State University-Mankato (1983)

Teaching Certification - Collaborative Urban Educator Licensure Program - University of St. Thomas (1997).

State of Minnesota Teaching License -Elementary Education License 1-6; (1996).

RECEIVED

JUL 25 2019

President of the Senate

PROFESSIONAL EXPERIENCE

ST. PAUL PUBLIC SCHOOLS 1996-PRESENT

The Heights Community School
Gifted and Talented Teacher and Enrichment Specialist 2018

Groveland Park Elementary and Highland Park Elementary
Fifth Grade Teacher/Academic support 2017-2018

Collaborated with four teachers to design appropriate work for students. Worked with students on a 1-1 basis in reading, math and science. Developed curriculum materials to support students performing below grade level to use in conjunction with daily district or International Baccalaureate curriculum.

Medical Leave 2016-2017
Resulting from an injury sustained when attacked by a student

Cherokee Heights Elementary 2015-2016
First Grade Teacher

Created the conditions for equity and excellence to reduce the achievement gap. Demonstrated successful experience in facilitating high-quality learning environment and outcomes through application using the "Workshop Model", which promoted reflection and continuous improvement so all student demographics could achieve on an equal footing. Regularly utilized formative and summative assessment data to evaluate student learning. Used data to guide classroom practices and decision-making. Established goal setting with individual students. Provided effective facilitation of technology to improve student achievement and engagement. Maintained contact and communication with parents and worked with them in establishing academic goal setting. Performed classroom management duties: enforcing rules governing the conduct of students through the use of Responsive Classroom Strategies.

Barack and Michelle Obama Elementary 2009-2015
Elementary Literary Content Coach

Collaborates with teachers to refine their skill sets through self-reflection using job-embedded professional development techniques. Responsibilities include: coaching teachers, providing feedback on instruction, modeling lessons and working with study groups; identifying resources for the Tier 2 Intervention Model; assisting the Principal and other school site leaders in identifying opportunities for instructional reform and aligning building resources and schedules to support best instructional practices.

Farnsworth Elementary 1997-2009
Read First Literacy Coordinator 2005-2009

Responsibilities included: effectively promoting change and continuous improvement in reading instruction through coaching. Provided support, mentoring and assistance to 3 teachers for effective implementation of standards-based instruction. Served as a resource for identifying appropriate instructional strategies and interventions for effective differentiation of instruction. Collaborated with staff in selecting, organizing and using research-based curriculum materials. Established the first teacher resource room and classroom level libraries. Provided demonstration lessons using researched-based instructional strategies. Observed reading instruction in

RECEIVED

JUL 25 2019

President of the Senate

classrooms and provided feedback to teachers. Guided teachers in the use of screening, diagnosis and progress monitoring assessments. Worked with the principal, senior staff, individual teachers, grade-level teams, University of Minnesota and Minnesota Department of Education staff in the analysis and use of assessment data to identify students for appropriate instruction and set school reading goals. Organized and participated in weekly study groups and monthly senior staff meetings. Administered all aspects of the school's Reading First Grant including, but not limited to the budget and maintenance of all required records.

Assistant Director, Teaching Fellows Program Summer 2008

Assisted with oversight of the Fellows Program which was designed to recruit prospects from non-traditional fields into the teaching profession. Monitored the effectiveness of teachers recruited into the program. Served as an intermediary with school district staff with responsibility for the Fellows Program. Responsibilities included: program development and evaluation; oversight of student support services including monitoring progress and evaluation of instructional delivery. Assisted in designing a series of professional development seminars.

Teacher 1997-2005

First Grade

Developed and implemented lesson plans to meet the needs of all learners. Explicit and high expectations were established and demonstrated daily through creating a guided instruction environment. Differentiated plans by using appropriate instructional strategies, activities, materials, and technology that accommodated the individual needs of students assigned. Administered formative and summative assessments. Data was used to adjust instruction based on individualized student needs. All instructional decisions were data-driven and evidence-based. Developed and maintained a positive classroom environment conducive to learning and appropriate to the physical, social, and emotional development of students. This was accomplished by utilizing effective classroom management techniques. Developed Individual Education Plans

RECEIVED

Monroe Elementary

1996-1997

Teacher

JUL 25 2019

Third Grade

TWIN CITIES HABITAT FOR HUMANITY President of the Senate 1993-1996

Mortgage Foreclosure Prevention Program Manager

Administer all aspects of grant compliance for the organization's foreclosure prevention program, including but not limited to: timely submission of monthly, quarterly, and annual grant reports to project funders.

- Supervised program staff and managed program budget
- Conducting regular meetings with senior management and industry experts to accumulate pertinent data and monitor the efficacy of the foreclosure prevention initiative.
- Analyzed the sources of the contributory factors leading to the home owner's inability to comply with mortgage terms (e.g. health setbacks or loss of employment) and determining whether the home owner may warrant the services of outside agencies.
- Provided home owners with referrals to city and county emergency services, health clinics or nonprofit social service providers.
- Developed individually tailored plans for homeowners to prevent foreclosure by arranging financial assistance through the Minnesota Housing Finance Agency.

- Wrote loans for the maximum available amount with a zero percent interest.
- Represented clients in foreclosure mediations on an as-needed basis.

ADDITIONAL CERTIFICATIONS AND COURSE WORK

Cognitive Coaching Certification
Coaching for Racial Equality
Data Teams Process and Decision Making for Professional Learning Communities Results
Coaching Genre Studies in Writers Workshop
Elementary Extended Day Learning Curriculum Training
Grant Management
Literacy Intervention for Principals and Coaches
Mentor Teacher Training
NWEA Map School Assessment Coordinator Training
Parent Partnership-Starting Out on the Right Foot
Response to Intervention Strategies for Elementary Teachers
Responsive Classroom
Team Building Workshop
Write to Learn Certification

PRIOR AFFILIATIONS

Obama Elementary Decision Making for Results (DMR) team
Obama Positive Behavioral Interventions and Supports (PBIS) team member
Farnsworth Aerospace Magnet Leadership team
Member of the Minneapolis Educational Leadership Awards Steering Committee
Commission on Civil Rights-City of Minneapolis, Civil Rights Commissioner
Minnesota State University-Mankato Alumni Association Board of Director, President

RECEIVED

JUL 25 2019

President of the Senate